

17/004 **DECLARATION OF ACCEPTANCE OF OFFICE:** The Deputy Town Mayor duly signed this document which was then received by the Town Council.

17/005 **VOTE OF THANKS TO OUTGOING MAYOR AND PRESENTATION BY PAST MAYOR OF CHARITY CHEQUES:**

The Town Mayor presented Cllr Gray-Taylor with a past Mayor's badge. He emphasised that Cllr Gray-Taylor had attended and represented this Council at many events, both inside and outside of the town, to maintain the good for the healthy and vibrant community we live in. The Town Mayor hoped that he and the Deputy Mayor can continue the work of past Mayors in the town.

Cllr Gray-Taylor presented two cheques each in the sum of £1037.24 from funds raised during his term of office to the Royal British Legion (Ivybridge Branch) and Devon Air Ambulance.

Mr Roberts, Chairman of the Royal British Legion thanked Cllr Gray-Taylor for the cheque and reported that they would not be able to do the work they do without the support from this Council.

Mr Cannon, Devon Air Ambulance thanked the past Mayor for nominating the Charity, which relies on independent funding. The service has been running for 25 years and this year alone has performed 24,000 missions. Through community support the service continues and funds will go to furthering the service, including night flying. The Devon Air Ambulance can reach all residents in Devon in 15 minutes. Critical care courses provided by Plymouth University for staff to allow staff to undertake specialist medical work at the scene is taking place.

Cllr Gray-Taylor then presented the Town Clerk and Administrative Officer with flowers for the support they had given him during his Term of Office.

The Town Mayor announced his Charities for 2017/18 and they are Ivybridge Foodbank and the Youth of Ivybridge.

17/006 **ELECTION OF REPRESENTATIVES FOR OUTSIDE INTERESTS:** Consideration was given to a list of current representatives for outside interests and whether any changes are required (copy previously circulated).

It was therefore **RESOLVED** that:

- i) all nominations be approved as follows:

Ivybridge Community Association:	Town Mayor
South Hams Citizens Advice	Cllr Hladkij
South Hams CVS Board of Trustees	Cllr P Dredge
Home Start South Hams	Cllr S Rutley
Ivybridge & District Association of Local Councils Larger Councils Sub Committee	Cllr P Dredge
Devon Association of Local Councils	Cllr P Dredge
Ivybridge Rail Users Group/Rail interests	Cllr P Dredge
Ivybridge Bus users	Cllr T Bowden
Parish Paths Partnership Co-Ordinator	Cllr S Hladkij
Cycling Representatives	Graham Wilson Cllr M Kennard
Ivybridge Chamber of Trade	Cllr E Silsbury
PL21 & IEAG	Cllr M Kennard
Ivybridge Caring	Cllr A Khong
Health/Dementia Friendly Community	Cllr Mrs A Laity
Street Pastors	Cllr S Rutley
Ivybridge RBL	Cllr R Wilson
Youth Projects	Cllr R Wilson
Snow Wardens	Groundsman Cllr Gray-Taylor
Honorary Tree Warden	Cllr S Hladkij
PLOG	Cllr P Dredge
Harford Parish	Cllr Mrs A Laity

Local representative groups

Neighbourhood Plan Steering Group	Cllr Mrs E Silsbury Cllr A Khong Cllr H Whiting
Police Liaison:	Town Mayor Cllr P Dredge
Butterpark Project Group	Cllr A Laity

Parks Committee to confirm nominations for Friends of MacAndrews Field and Fishing Lake meetings.

17/007

ELECTION OF MEMBERS TO COMMITTEES: Consideration was given to Committee nominations and confirmed membership (nominations to date previously circulated).

It was **RESOLVED** that nominations be approved as follows:

Planning & Infrastructure (6)

Tom Bowden
Sarah Hladkij
Martyn Kennard
Ann Laity
Sylvia Rutley
Hannah Whiting

Parks & Open Spaces (6)

Steven Fourte
Sara Hladkij
Sharon Prowse
Alan Spencer
Ray Wilson
Dave Gray-Taylor

The Watermark Committee (6)

Tom Bowden
Phillip Dredge
Ann Laity
Elizabeth Silsbury
Alan Spencer
Trevor Parsons

Personnel (6)

Phillip Dredge
Ann Laity
Trevor Parsons
Sylvia Rutley
Elizabeth Silsbury
Dave Gray-Taylor

Emergencies Committee

Dave Gray-Taylor (Chairman)
Anthony Khong
Trevor Parsons
Ray Wilson

Appeals Committee

Mayor (3 Members not on Personnel)
Tom Bowden
Ray Wilson

Policy & Resources (7)

Mayor, Chairmen & Past Mayors
Dave Gray-Taylor

Internal Audit representatives

Phillip Dredge
Sylvia Rutley

Anthony Khong
Ray Wilson
Trevor Parsons
Phillip Dredge (Audit Rep)

An adjournment followed from 7.12pm to 7.37pm to allow any questions, reports or representations by the Public, the Community Police Officer, District and County Councillors.

**PC Dingley left the meeting at 7.23pm.*

- 17/008 **APOLOGIES:** Apologies were received from Cllr Silsbury.
- 17/009 **INTERESTS TO BE DECLARED:** In accordance with the Code of Conduct, Members were invited to declare any personal or disclosable pecuniary interests.
- Cllr Spencer declared an interest in item 17/023 as he will be involved with the Sports Event.
- 17/010 **MINUTES:** The Minutes of the previous meeting of the Town Council held on 10 April 2017 (previously circulated) were received and adopted.
- 17/011 **PLANNING AND INFRASTRUCTURE COMMITTEE:** The Minutes of the meeting held on 27 March 2017 and 10 April 2017 (previously circulated) were received and adopted.
- 17/012 **WATERMARK COMMITTEE:** The Minutes of the meeting held on 4 April 2017 (previously circulated) were received and adopted.
- 17/013 **POLICY AND RESOURCES COMMITTEE:** The Minutes of the meeting held on 24 April 2017 (previously circulated) were received and adopted.
- 17/014 **TOWN MAYOR'S & DEPUTY TOWN MAYOR'S INTERESTS:**
The functions and activities attended by the Town Mayor and Deputy Town Mayor during the month of April 2017 were noted.
- 17/015 **CALENDAR OF MEETINGS:** Consideration was given to dates for future Town Council and Committee Meetings 2017-2018 (copy previously circulated).

It was **RESOLVED** to note the meeting dates for 2017-2018.

17/016 **REVIEW OF DOCUMENTS:** Members noted that in accordance with Standing Order 5j documents not included on the agenda have previously been included in a separate pack for Councillors and may be brought for further review to Council meetings over the coming year (list of documents previously circulated).

The Town Clerk advised that the Terms of Reference will come to Committees over the next few months, along with other documents as necessary.

It was **RESOLVED** to note the information.

17/017 **ACCOUNTS FOR PAYMENT:** Members considered the April accounts for payment (copy previously circulated) and the continuation of existing cheque signatories pending the formation of the Policy and Resources Committee.

It was **RESOLVED** that the list for payments in the sum of £63611.63 be approved and that the existing bank payment signatories be confirmed.

17/018 **INVESTMENT STRATEGY:** Consideration was given to the Investment Strategy for 2017 (copy previously circulated)

It was noted that other than one minor word change in the second line which reads 'available'. Other than this minor alteration, there is no change to the Strategy this year.

It was **RESOLVED** to approve the Investment Strategy.

17/019 **ANNUAL RETURN:** Consideration was given to the Annual Return for 2016/17 (copy previously circulated).

The Town Clerk reported that the Council is required to consider the Annual Return and supporting information in a prescribed order.

Cllr Parsons congratulated this Council for following the requirements.

Cllr Dredge had commented in detail on the excellent outturn in the accounts at the Policy and Resources Committee, but he did, however, wish the Council to formally congratulate staff at The Watermark, Town Hall and Finance team, headed by the Town Clerk for the work undertaken.

It was **RESOLVED** to:

- i) welcome the Annual Internal Audit Report from Stuart Wilbur and it had been signed off to reflect that the procedures and controls had been properly carried out
- ii) respond “yes” to statements one to eight in Section 1 of the Annual Governance statement.
- iii) note that the exercise of public rights will commence on 28 June and end on 8 August 2017, which includes the first ten days of July
- iv) approve the Accounting Statements for 2016/17 in section 2
- v) note the supplementary information which will be submitted as part of the return in Accounting Statements in Section 2.
- vi) formally congratulate the staff at the Council for the work undertaken.

17/020 **COUNCILLOR VACANCY – IVYBRIDGE WEST:** Members noted that the closing date for the calling of an election was 26 April.

The Town Clerk reported that at the time of producing the Agenda, she had not received information from SHDC, however it had since been confirmed that there is no call for Election and this Council can co-opt to the Councillor Vacancy. She suggested advertising the vacancy for a three week period to appoint by the end of June.

Members were invited to agree a panel for the co-option.

It was **RESOLVED** that The Mayor, Chairman of Personnel plus Cllrs Rutley and Wilson form the panel to consider applications for co-option.

17/021 **BUTTERPARK:** Following a recent meeting of the Project Group, Members noted that the Governance and framework for the group is being developed. It was recommended that Cllr Ann Laity continues to serve as the Town Councillor on the group, with the Town Clerk chairing it and reporting back to the Council (notes of last meeting previously circulated).

Cllr Laity reported that everything is progressing and that people are in specific roles who will feed back to this process.

The Town Clerk advised that the notes are self explanatory and that it is very helpful to have input from a Devon County Council Officer with their direct knowledge and connection to Social Services. It is a good team approach and excellent project.

Cllr Parsons highlighted that at the last meeting it was suggested that information is provided to the press, such as the Ivybridge Gazette, regarding this project. The Town Clerk confirmed that

articles continue to be written on this project and have been published in the Ivybridge magazine.

It was **RESOLVED** to:

- i) endorse Cllr Laity serving as Town Councillor on the group
- ii) receive and endorse the actions outlined in the notes of the last meeting.

17/022

JOINT LOCAL PLAN: Members noted the closing date for the Joint Local Plan of 26th April and objections to the development to the east and west, in addition to ours, numbered at least fourteen. Those from Glanvilles Mill owners, Persimmon Homes and Ugborough Neighbourhood Plan were previously circulated.

The Town Clerk reported that Cllrs might be interested in some of the comments being made for the Joint Local Plan consultation. From those picked out, two are concerning, namely Glanvilles Mill for residential accommodation and Persimmon Homes supporting extension to the current site, continuing beyond Stibb Lane. The process as it had been explained was that all but minor alterations would be forwarded directly to the Inspector who would then decide if Ivybridge would be included at a round table discussion.

Cllr Wilson stated that residential accommodation in Glanvilles Mill is not what this Council wants to promote for a vibrant town centre. The Town Clerk agreed and advised that once becomes residential, it is lost. She further emphasised Glanvilles Mill had full occupancy when the current owners took over and Ivybridge was now suffering because of their management.

Cllr Hladkij reported that due to the goods now provided for sale at Endsleigh/Wyvedale that the businesses in the town centre are definitely suffering.

Cllr Parsons stated that in his opinion it was essential that the Inspector should consult with this Council. This Council should stand by its principles in the Plan. Turning Glanvilles Mill into residential accommodation is out of order and this Council has to do what is right for the town. The Town Clerk supported the comments but advised that the Inspector is totally independent and as a Council we are unable to do anything more. It is in the hands of the Inspector as to the topics chosen for discussion and for decisions to be made.

It was **RESOLVED** to note the information.

16/028 **UPDATE AND INFORMATION:** A report outlining events and other information was received (copy previously circulated).

Councillor updates

The Town Clerk reported that Cllr Silsbury had given her apologies this evening as she was unwell, however she had passed on information that the Chamber of Trade will be organising an Artisan Market in Glanvilles Mill on 23 June from 6pm to 9pm and four other events from August to November were also being planned.

Future events and conferences

The Town Clerk provided further information on the Big Event of sports activities on 10th September in the town centre. As there is no Policy and Resources Committee until July this information had been brought to full Council. She advised that Ziggy Grewal is seeking support from this Council for insurance cover and a grant for First Aid which cost around £100 last year.

It was **RESOLVED** to:

- i) support the Big Event and approve the insurance cover and grant for First Aid
- ii) receive and note the remainder of the report.

**Cllr Spencer declared an interest in the Big Event as he was likely to be participating with his sports group.*

Item 17/024 was of a confidential nature, but as supplementary information had been circulated via email prior to the Council meeting it was considered that the Council did not need to go into Committee as there was no discussion required.

17/024 **ERME COURT:** An update from Foot Anstey solicitors along with a subsequent email outlining the very limited progress being made was considered (information previously circulated).

It was **RESOLVED** to note the efforts to resolve the ongoing service charge issues and endorse the actions of Foot Anstey

The meeting closed at 8.00pm.

Signed Date 26 June 2017

IVYBRIDGE TOWN COUNCIL

Report of the discussions during the adjournment of the Town Council Meeting held on Monday 8 May 2017

PC Dingley congratulated the newly elected Mayor and Deputy Mayor and then provided information on the month of April 2017 as follows:

Total offences	2017	34
	2016	33

Assaults

4 x ABH currently under investigation. One person charged.
1 x Common assault not supported.

Burglary Dwelling

1 x under investigation.

Burglary Other

Nil

Other

1 x Theft from motor vehicles – no evidence.
1 x Theft in the dwelling – no evidence.
1 x Public Order offence – no action.
2 x Criminal Damage – under investigation.
1 x Harrassment – under investigation.
2 x Threats to cause damage – no evidence.
1 x Animal poisoned – no evidence.
4 x Theft by finding – under investigation.
5 x Theft Shoplifting – under investigation.
1 x Cause injury to wildlife – under investigation.
1 x Assault Police – charged.
1 x GBH – under investigation.
1 x Theft of pedal cycle
5 x Sexual offences – under investigation.

PC Dingley reported that the Thefts by Shoplifting all occurred at the Co-Operative Store at Abbot Road. Some persons have been identified and there has recently been an under cover operative at the Store.

Current issues

Due to much social media attention, PC Dingley reported information on the two year old girl that had gone missing, but found by a member of the public. There is a lot of partnership agency working going on regarding the matter.

News

Devon and Cornwall Alert has recently been introduced which provides a two way messaging system to support the Police in their work. Everyone is able to register their information via the Devon and Cornwall Police website.

Ask Ned is a new system to enable people to ask information on common questions of partnership agencies by keying in the question into the search bar.

If people need to make contact with the Ivybridge Neighbourhood team, rather than telephoning the 111 number, they are able to email to ivybridge@devonandcornwall.pnn.police.uk and these will be picked up by Police Officers.

Cllr Dredge enquired how far Ivybridge Police can take GBH cases in the town or if it got referred to Plymouth. PC Dingley advised that the Ivybridge CID deal with such cases.

Cllr Parsons referred to the list of crimes that had been recorded for April. He stated that despite these incidents this town continues to be a safe place to live and commended the Police for the work they undertake.

Cllr Rutley sought clarity on the differences between theft and burglary. PC Dingley provided the example in that with regard to theft - a person in a bar that does not have access over it and does it to take something, it is classed as burglary. If a person stays the other side of the bar and steals something it is classed as theft.

Cllr Hladkij referred to the five sexual offences that had been recorded for April. She enquired if the offences included 'sexting'. PC Dingley confirmed that sexting was not included, however two of the cases are rape and that these were historical but only now recorded.

**PC Dingley left the meeting at 7.23pm.*

COUNTY AND DISTRICT COUNCILLORS

Councillor May

Councillor May congratulated the newly elected Mayor and Deputy Mayor.

Councillor May has been involved in Licensing over the past few weeks, however nothing for Ivybridge.

Councillor Cuthbert

Councillor Cuthbert congratulated the newly elected Mayor, Mayoress and Deputy Mayor. She thanked Cllr Gray-Taylor for the work he had undertaken as the previous Mayor.

Councillor Cuthbert referred to a recent report in the newspaper regarding SHDC charging for garden waste. She stated that the information had come from a discussion at the Task and Finish Group and that these discussions are ongoing. Cllr Wilson enquired if it related to garden waste that goes into the garden bin and Cllr Cuthbert confirmed that this is one of the proposals. Cllr Wilson suggested that it will promote fly-tipping issues.

Councillor Cuthbert reported that SHDC are the third highest recorded in Devon for recycling waste. She emphasised that these are only discussions that are ongoing at present and there is not yet any decisions on this matter.

Councillor Rutley asked for an update on the enforcement for Endsleigh/Wyevale Garden Centre. Councillor Cuthbert confirmed that the matter is with the enforcement team.

Councillor Parsons referred to the charging for garden waste and if SHDC are reducing the services to save money, does that Council expect residents to pay Council Tax for waste. Councillor Cuthbert stated that services will not be reduced and Councillor May advised that SHDC are just looking at trying to make a saving.

Mrs Khong sought clarity on charging for waste and referred to who could use the new Recycling Centre. Councillor Cuthbert confirmed that the Recycling Centre was Devon County Council owned. Cllr Wilson advised that the Centre will be used by residents outside the town including the new Sherford town.

It was noted that Cllrs Croad, Pringle and Saltern had given their apologies.

GENERAL

Mrs McLaughlan from Western Road drew Cllrs attention to the various measuring devices for air quality that had been set up, the information which had been provided to her by someone from the BBC. She stated that there is such a lot of traffic on Western Road and enquired if it could be made into a one way system to Marjorie Kelly Way, via Woolcombe Lane and continue to the T Junction, turning right towards the new Recycling Centre and exiting the town via that route.

The Town Clerk confirmed that this Council is on record as being very concerned about air quality on Western Road and a meeting took place with residents last year. Despite best efforts it has not been possible to improve the situation. She advised that the road changes Mrs McLaughlan had suggested were detailed in the Joint Local Plan consultation which was completed on 26 April and the Council's stance is that a road is required south of the A38. The Town Clerk reported that the Council are working hard to get Devon County Council to acknowledge the concerns and provided the example of the school time traffic which backed up. James Kershaw of SHDC was working hard too in relation to air quality and environmental health issues to support the Town Council.

Cllr May confirmed to Mrs McLaughlan that James Kershaw is trying to push Devon County Council with this issue. Cllr Wilson read out the resolution from the previous Council meeting as part of the Joint Local Plan response in that *'it was noted that people going to the east of the this town are still dependent on access via Western Road and reference was made to the £30k for this area which is arguably insufficient. The road is still noted for its congestion and poor air quality'*.

The Town Clerk suggested to Mrs McLaughlan that she copies this Council into anything she obtains so that it can be forwarded on. It was confirmed the concerns and information relating to Western Road was included in the Local Plan, however it needs to be pushed to make it happen.

The public participation session closed at 7.37pm.