

## IVYBRIDGE TOWN COUNCIL

### Minutes of the Policy and Resources Committee held on Monday 18<sup>th</sup> March 2019 at 7pm.

Present: Cllr A Khong (Chairman)  
Cllr P Dredge  
Cllr Mrs S Hladkij  
Cllr Mrs Laity  
Cllr Mrs E Silsbury  
Cllr R Wilson

In attendance: Mrs L Hughes, Town Clerk  
Mrs P Cleal, Senior Finance Officer

PR18/80 **APOLOGIES:** Apologies for absence were received from Cllr Parsons.

PR18/81 **INTERESTS TO BE DECLARED:** The Chairman invited the declaration of any interests. Cllr Dredge declared an interest in cheque number 014667. There were no other interests declared.

PR18/82 **ACCOUNTS FOR PAYMENT:** Members considered the accounts for payments January and February 2019 (previously circulated). The Chairman invited Cllr Dredge to comment on the accounts. Cllr Dredge reviewed the payments highlighting some of the payments including some of the regular bacs payments.

It was **RESOLVED** that the list for payments be approved in the sum of £185,310.00.

PR18/83 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for the period to 28 February 2019 (copy previously circulated). Cllr Dredge informed Members that he had looked through the accounts with the Senior Finance Officer and explained that many areas were addressed in the Town Clerk's report regarding the reserves. Cllr Dredge did mention that although the rent income was down at the Town Hall, that with the extra hiring and the income from the solar panels then the shortfall would be much less if at all.

It was **RESOLVED** to receive the accounts for the period to 28 February 2019 and to thank Cllr Dredge for his report.

PR18/84

**DEBTORS UPDATE:** The Committee considered the aged debtors report (previously circulated). Cllr Dredge advised that he had discussed the Debtors List with the Finance Officer earlier that day and there was very little outstanding and that the Finance Officer was chasing any outstanding accounts.

It was **RESOLVED** to receive the debtors update and thank the Finance Officer for her continued hard work.

PR18/85

**REVIEW OF RESERVES:** Members considered the report (previously circulated) and the Town Clerk reviewed the key points in the report. The Town Clerk informed Members that interest was still due to be added and Cllr Wilson enquired if the Mayor would consider any balance of his allowance be awarded to the Remembrance Day fund for a screen. Cllr Wilson also stressed that the Mayoral Allowance was for the Mayor and consort to assist them with duties through the term of office. The remainder of the report was considered.

It was **RESOLVED** to:

- i. Receive the report and reserves be managed as recommended
- ii. Confirm with the Mayor at year end that any balance from the Mayor's allowance be awarded to the Remembrance Day fund.

PR18/86

**ASSET REGISTER:** Consideration was given to the Asset Register (previously circulated). Cllr Wilson queried the War Memorial figure as only the American War Memorial was owned by this Council and Cllr Mrs Silsbury enquired regarding the Bus Shelters, as many had been replaced and sponsored.

It was **RESOLVED** to note the register and clarify the War Memorial and Bus Shelter ownership and values.

PR18/87

**DRAFT RISK ASSESSMENT:** Consideration was given to the financial risk assessment (previously circulated). Cllr Dredge informed Members that there had been some updates regarding the Risk Assessment in the Finance area, Watermark and Butterpark.

It was **RESOLVED** to agree the updates and to thank Cllr Dredge for this work.

PR18/88

**SHDC IVYBRIDGE DEVELOPMENT PROPOSAL UPDATE:** The Committee considered the report to the Executive and Architects impression of the proposals for redevelopment of the Leonards Road car park and police station site (copy previously circulated). The Town Clerk informed members that she and Cllr Mrs Silsbury had attended the Executive meeting on 14<sup>th</sup> March and that Cllr Saltern supported moving to the next stage with the proposal, but had acknowledged there was a long way to go. The new council due to be elected in May would look at the proposal later in the year. The Town Clerk informed Members that Ivybridge was the chosen town to be put forward to apply for the Future High Street fund and an application would be submitted.

It was **RESOLVED** to note and receive the report.

PR18/89

**WPS INSURANCE, CRIME AND CYBER POLICY:** Consideration was given to the letter and leaflet from WPS (copy previously circulated). Cllr Wilson felt this was an area which we should look into further and obtain the actual cost which would be added to our insurance policy and Cllr Mrs Silsbury mentioned we also need to find out the cost of the excess.

It was **RESOLVED** to contact WPS and obtain costs and bring to the next meeting.

PR18/90

**HEALTH AND SAFETY:** The Health and Safety report from the Assistant Town Clerk (copy previously circulated) was considered. Cllr Wilson thanked the Assistant Town Clerk for her report.

It was **RESOLVED** to receive and note the report and thank the Assistant Town Clerk for her report.

PR18/91

**UPDATE AND INFORMATION:** Consideration was given to a report concerning conferences, progress on previous decisions and other topical issues (copy previously circulated).

**Remembrance Day service, Ivybridge**

The Town Clerk mentioned that the figure of £1350 had been allocated by District Councillors and Cllr Wilson reiterated that any balance from the Mayor's Allowance be awarded to the screen fund, as well as exploring if there were any other reserves which could be utilised.

### **Re-Deployable CCTV**

The Town Clerk informed Members that further information had been requested as the Office of the Police and Crime Commissioner (OPCC) had identified some financial concerns around data downloads but Cllr Saltern had allocated money towards the project. She would report back when the outstanding matters had been clarified.

### **Young Devon Counselling**

The Town Clerk updated Members with regard to funding for the youth services for the next financial year. The bridge project bus was proving to be a beneficial resources and would receive funding instead of the Leisure Centre. It was understood that Youth Leisure Nights were still continuing on a self funded basis. The Young Devon Well Being café and some ongoing counselling would be part of the offer to young people and it would be brought within the budget allocation to achieve the best uses of resources.

### **EDCC consultation – review of reuse credit scheme**

Members considered the options, discussed the benefits of ReFurnish to the local community and agreed to respond to the consultation in support of option 3.

It was **RESOLVED** to:

- i) note the funding regarding the screen for Remembrance Day, welcoming the contribution from District Councillors, and
- ii) await further information regarding the Re-Deployable CCTV

***In view of the confidential nature of the business to be transacted it was advisable that the public and press be invited to withdraw.***

### **IN COMMITTEE**

PR18/92

**BUTTERPARK:** Consideration was given to the report and proposals from LiveWest (copy previously circulated). Members discussed the proposals and acknowledged that as the layout included fewer houses it was inevitable that the Town Council part of the site would be more expensive.

The financial breakdown and PWLB rates to borrow money were noted but as detailed breakdown of costs required professional guidance it was agreed to retain NPS on the basis of the proposals submitted, to scrutinise the costings and meet with LiveWest to

ensure value to money. There would then be a report back to the Committee. Cllr Wilson proposed motion to instruct NPS to check costings and Cllr Mrs Laity seconded.

It was **RESOLVED** that the Town Council wished to proceed with the scheme but to ensure it achieved best value would instruct NPS to examine the financial assessments and cost estimates, reporting back in April 2019.

The meeting closed at 8.13pm

Signed.....  
Chairman

Dated.....