

IVYBRIDGE TOWN COUNCIL

Minutes of the Policy and Resources Committee Held remotely using Zoom, on Monday 2nd November 2020 at 7pm.

Present: Cllr A Laity (Chairman)
Cllr S Hladkij
Cllr P Dredge
Cllr A Khong
Cllr T Parsons
Cllr Mrs K Pringle
Cllr R Wilson

In attendance:
Mrs Lesley Hughes, Town Clerk
Mr Jonathan Parsons, Business Manager
Mrs Pauline Cleal, Senior Finance Officer

PR20/27 **APOLOGIES:** No apologies were received.

PR20/28 **INTERESTS TO BE DECLARED:** The Chairman invited the declaration of any interests and there were no interests declared.

PR20/29 **ACCOUNTS FOR PAYMENT:** Members considered the accounts for payment for the period 22nd September to 26th October 2020 (copy previously circulated). Cllr Dredge highlighted some of the payments such as the payment regarding the tree surgery on Station Road due to Ash Dieback which Cllr Wilson confirmed the works were necessary to undertake. Cllr Dredge also mentioned payments regarding legal costs, community connector and plaques which income had been received for.

It was **RESOLVED** that the list for payments be approved in the sum of £111,806.01.

PR20/30 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for September 2020 (copy previously circulated). Cllr Dredge informed the Committee that the precept had now been received and he highlighted a claim had been received in relation to the Town Clerk and thanked the Senior Finance Officer for pursuing the claim. Cllr Dredge highlighted some of the income and expenditure and informed Members that the Senior Finance Officer had recently held a zoom meeting with the Accountant to look at projections which were constantly changing.

It was **RESOLVED** to receive the accounts for the period to 30th September 2020.

PR20/31 **DEBTORS UPDATE:** The Committee considered the aged debtors report (copy previously circulated). Cllr Dredge informed Members one of the larger amounts on the list had recently been paid and the credit balances referred to the Business Units in the Watermark as invoiced in advance.

It was **RESOLVED** to receive the debtors update.

PR20/32 **CCTV TOWN HALL:** The Committee considered quotes regarding the CCTV equipment (information previously circulated). Cllr Wilson felt the additional camera should be installed in the Town Hall and the Members considered both quotations and agreed to instruct ASG with regard to purchasing a new console and the installation of an additional camera in the corridor rather than a complete new system at this time.

It was **RESOLVED** to instruct ASG regarding purchasing a new console and to install a new camera in the Town Hall corridor.

PR20/33 **ENGINEERING INSPECTION POLICY:** The Committee considered the engineering inspection renewal (copy previously circulated). Members agreed to renew the policy regarding the inspections for the lifts in the Town Hall, the Watermark and the Cinema Projector lift.

It was **RESOLVED** to renew the policy regarding the engineering inspections.

PR20/34 **TOWN HALL ROOM RATES:** The committee considered a report (report previously circulated) and agreed increase the room hire rates.

It was **RESOLVED** to increase the Town Hall room hire rates for 2021-22 in line with the September 2020 CPI of 0.7%.

PR20/35 **HEALTH AND SAFETY:** The Committee considered the regular update from the Assistant Town Clerk (report previously circulated).

It was **RESOLVED** to note and receive the report.

Cllr Lannin and Cllr Rea joined the meeting 19.24pm

In view of the confidential nature of the business to be transacted it was advised that the public and press be invited to withdraw and all Councillors were asked to confirm there were alone in the room.

PR20/36 **ERME PLAYING FIELDS:** Consideration was given to the draft Heads of Terms and advice from Richard Bagwell (copy previously circulated). The Members agreed to proceed in principle.

It was **RESOLVED** to proceed in principle.

PR20/37 **BUTTERPARK:** The Committee considered an update on contractual arrangements (information previously circulated). The Town Clerk informed Members of the current situation regarding the project and Members agreed to progress the project in line with the recommendations.

It was **RESOLVED** to progress the project in line with the recommendations.

The meeting closed at 7.39pm

Signed.....
Chairman

Dated.....