Youth Grant Application Form – Applications close 7 October 2022

Ivybridge Town Council has a fund of £4600 to invest in activities for young people who live within the parish of Ivybridge Town Council.

The Town Council would like to see new and additional activities, ideally with a strong youth work element to help support young people’s mental and social wellbeing, as well as provide a fun activity for them to take part in.

The Council is looking to find as wide range of activities as possible.

Funding will be granted for:

* Delivery of the activity
* Costs of room hire, equipment hire or purchase, and people to deliver the activity

Funding won’t be granted for:

* Activity that has already happened
* Activity that is selective of which young people can access it (see below)
* Individuals
* Organisations that do not have a Health and Safety Policy, Insurance, and Safeguarding Policy (free or reduced price Safeguarding training is available and can be funded)
* Indirect overheads (eg organisation administration etc)

Decision Criteria:

Priority will be given for applications that are

* New or additional activity
* Open to all – although activity that is selective to address an imbalance of current activity will be considered
* Value for money – a per head calculation (total funding divided by max possible number of young people that can participate)
* Free of cost to the young person – although low cost activities will be considered

Application:

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| --- | --- |
| Name of Group/Organisation |  |
| Named individual as main contact |  |
| Address |  |
| Email address |  |
| Contact number |  |

|  |  |
| --- | --- |
| Total Cost of Activity |  |
| Total Grant Requested from Town Council (maximum £2300) |  |
| Details of other funding sources secured to make up balance |  |

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| --- | --- |
| Age range of young people who will access the activity |  |
| Number of times (sessions) that the activity will take place (Note that all activity must take place between notification of successful grant application and 31/03/2023) |  |
| Capacity (number of unique young people that will be able to access the activity)  = Number of sessions x number of places at session |  |
| Grant per young person  = Total Town Council Grant requested divided by (Number of sessions x capacity) |  |
| How will you ensure only young people who live in the Ivybridge Town Council area will benefit from this funding? |  |
| Where will the activity take place? |  |
| Cost to young people to access the activity (activity free to the young person preferred) |  |

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| Please describe your proposal below, including how the grant will be spent – you may supply an additional document if you prefer. |
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| Do you agree to any reasonable reporting requests from Ivybridge Town Council on how the grant was used including financial auditing. |  |
| Do you agree to use the Town Council logo and the wording ‘Supported by Ivybridge Town Council’ in any promotional material and social media/online activity. |  |
| Can you confirm that you have a Health and Safety Policy, Insurance, or Safeguarding Policy (free or reduced price Safeguarding training is available and can be funded) |  |
| Would you be willing to accept a reduced grant from the Town Council, and if so are you confident you could find the remaining shortfall, or would you discuss a scaled back proposal with the Town Council |  |

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| --- | --- |
| Signed (named main contact individual) |  |
| Date |  |

Please sent your application by post to the Town Hall, Erme Court, Leonards Road, Ivybridge, PL21 0SZ or to [townclerk@ivybridge.gov.uk](mailto:townclerk@ivybridge.gov.uk) to arrive by 7 October 2022.