



IVYBRIDGE TOWN COUNCIL

Town Clerk
Jonathan Parsons

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Dear Councillor

You are summoned to attend a meeting of the Town Council to be held at The Watermark, Ivybridge on **Monday 7th March 2022 at 7pm**. The business that is to be transacted at this meeting is set out below. If you are unable to attend this meeting, or will be late in arriving, please inform the Town Hall as soon as possible.

Please note that this meeting will be managed in a Covid secure way. The meeting is open to the public but any members of the public who wish to participate in the meeting are requested to contact the Town Clerk by emailing townclerk@ivybridge.gov.uk or calling 01752 893815 by 12 noon on Friday 4th March 2022.

PUBLIC PARTICIPATION SESSION (15 minutes):

To receive any reports from the Ivybridge Police Officer, County and District Councillors and a public question session.

To receive a presentation from Ella – Four Rivers Dementia Alliance.

AGENDA

- 21/110 **APOLOGIES:** To receive any apologies for absence.
- 21/111 **INTERESTS TO BE DECLARED:** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.
- 21/112 **MINUTES:** To confirm the Minutes of the previous meeting of the Town Council held on 24th January 2022 (copy attached).

- 21/113 **PLANNING & INFRASTRUCTURE:** To confirm the Minutes of the meetings held on 10th January & 31st January 2022 (copy attached).
- 21/114 **WATERMARK COMMITTEE:** To confirm the Minutes of the meeting held on 25th January 2022 (copy attached).
- 21/115 **POLICY & RESOURCES COMMITTEE:** To confirm the Minutes of the meeting held on 7th February 2022 (copy attached).
- 21/116 **PARKS AND OPEN SPACES COMMITTEE:** To confirm the Minutes of the meeting held on 8th February 2022 (copy attached).
- 21/117 **TOWN MAYOR'S AND DEPUTY TOWN MAYOR'S INTERESTS:** To receive a list of functions and activities attended by the Town Mayor and Deputy Town Mayor during the period 18th January 2022 – 28th February 2022 (copy attached).
- 21/118 **SHDC REGENERATION PROJECT:** To agree any Council feedback to the SHDC Project Team following the informal meeting on 2nd March 2022 (copy to follow).
- 21/119 **EMERGENCY PLAN:** To adopt the new Emergency Plan and authorise officers to apply for funding to support the implementation of it (copy attached).
- 21/120 **RESERVE EXPENDITURE:** To approve the use of the Covid 19 Reserve for a Town Centre promotion project (copy attached).
- 21/121 **POLICIES:** To adopt the following policies recommended by the Policy and Resources Committee (copy attached).
- a. Death of a Senior Figure Protocol
 - b. Anti-Bribery Policy
 - c. Anti-Bribery Statement
 - d. Anti-Fraud and Corruption Policy
 - e. Procurement Policy
- 21/122 **INTERNAL AUDIT:** To consider the Internal Audit Annual Report (copy attached).
- 21/123 **STATEMENT OF INTERNAL CONTROL:** To agree the Statement of Internal Control (copy attached).

21/124 **ANNUAL TOWN MEETING:** To note the date has been set for the Annual Town Meeting. This will be held on 16th May 2022 at 7pm in The Watermark.

21/125 **UPDATES AND INFORMATION:** To receive updates on Councillor, Officer and Community activity (copy attached).

21/126a **BUTTERPARK:** To receive an update on the progress of the Butterpark project (copy attached).

Council are recommended to exclude the public and press for the following item as publicity would prejudice the public interest by reason of the confidential nature of the business to be discussed.

21/126b **BUTTERPARK:** To receive a further verbal update on the progress of the Butterpark project

Signed:
Town Clerk

Date 1st March 2022