



IVYBRIDGE TOWN COUNCIL

Town Clerk
Kate Elliott-Turner

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Dear Councillor,

You are summoned to attend a meeting of the **ASSETS COMMITTEE**, to be held in **The Town Hall**, Ivybridge on **Monday 2nd September 2024 at 6.30pm**. The business to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Hall before the meeting.

Signed:
K Elliott-Turner
Town Clerk

Dated: 27th August 2024

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

A G E N D A

AS24/001 **APOLOGIES:** To receive and accept apologies for absence.

AS24/002 **DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:
a) Members to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, in respect of any item on the agenda
b) Proper Officer to consider written requests from members for dispensations.

Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change.

AS24/003 **PUBLIC SECTION:** To consider any points raised in a public participation session within a time limit of 15 minutes (max 3 minutes per speaker), according to Council's Standing Orders, and which may be extended at the discretion of the Chair.

AS24/004 **OFFICER REPORT:** For information, to receive and note a report from Officers (copy attached).

Committee Members: Councillors T Lannin (Chair), L Austen, J Brown, P Dredge, A Khong, K Pringle A Rea, L Rea, A Spencer, S Weeks

- AS24/005 **BIOFLUORESCENT WALKS – LONGTIMBER WOODS:** To consider booking Reveal Nature to hold Biofluorescent Walks in Longtimber Woods (report attached).
- AS24/006 **DRONE POLICY:** To consider taking a view on whether drone/model plane flying/launching should be permitted in our public open spaces (report attached).
- AS24/007 **VICTORIA PARK – BIN REPLACEMENT & EMPTYING:** To ratify action taken by the Town Clerk to replace litter bins in Victoria Park, on health and safety grounds, and to confirm that the Town Council will empty the bins going forward (report attached).
- AS24/008 **QUANTIFIED TREE RISK ASSESSMENT FOR IVYBRIDGE TOWN COUNCIL’S PARKS AND OPEN SPACES:**
- (i) To receive and note the information within the Town Council’s Quantified Tree Risk Assessment for all its parks and open spaces;
 - (ii) To consider appointing a contractor to provide tree management works in accordance with their proposals and as recommended in the Quantified Tree Risk Assessment.
- AS24/009 **POLICY – TOWN COUNCIL TREES AND NEIGHBOURING PRIVATE LAND:** To consider taking a view on whether we wish to introduce a policy regarding works to Town Council trees, by neighbouring private landowners (report attached).
- AS24/010 **FIRE RISK ASSESSMENT – TOWN HALL & WATERMARK:** To consider a report regarding a recently completed Fire Risk Assessment of the Town Hall and The Watermark, to note copies of the Risk Assessments, and to delegate to the Town Clerk to instruct works to undertake required actions as identified in the Assessments (report and supporting documents attached).
- AS24/011 **WATERMARK OUTSIDE SEATING:** To consider correspondence from a resident regarding antisocial behaviour and the presence of outside seating at The Watermark, and determine whether any action is to be taken or response is to be made (report attached). This matter was referred to the Assets Committee by the July Council meeting.
- AS24/012 **FREE LET REQUESTS:** To consider requests for free lets of rooms within the Town Hall from:
- (i) Devon Mind
 - (ii) Ivybridge Community Transport Association
- Reports attached.

CLOSE