

MEETING REPORT

Meeting: Assets Committee, 2nd September 2024
Agenda item: AS24/12 (ii)
Report subject: Free let request – Ivybridge Community Transport Association
Report author: K Elliott-Turner, Town Clerk

Proposal

To consider a request from the Ivybridge Community Transport Association, for free let of a room at the Town Hall for their meetings, and the Officer Recommendation to grant x5 bookings of the St Pierre Sur Dives Room, 1hr 30mins per booking, free of charge.

Request

“I am writing to you in my capacity as Chairman of the Ivybridge Community Transport Association. We provide the Ring and Ride bus service for Ivybridge and surrounding villages as well as the volunteer car service. The ring and ride bus took 2425 passengers and the volunteer car service 933 passengers last year. Of these the number starting from Ivybridge were 1140 and 521 passengers respectively. Many of the journeys from the surrounding villages also end up in Ivybridge to use the facilities as well as shops. Our fare income is limited and regulated by HMRC and guidance from the Community Transport Association, the typical annual deficit between our fare income and expenses is £30,000 and we have to cover this through grants and fundraising. We have to carefully review all expenditure.

I am contacting you to request that we use your St Pierre sur Dives room free of charge for our committee meetings. Depending on business needs there are normally four meetings a year and an AGM. Our next meeting is on Tuesday 3rd September from 1900 to 2030. In this financial year to March 2025 we plan to have meetings in November 2024 and February 2025”

Cost to Council

Based on 5 bookings of the St Pierre Sur Dives Room, 1hr 30min per booking, at the current charging rate the cost to council will be £112.50 for the 5 bookings. Note, as these meetings will be out of office hours, the hirer will be issued with a key and will be responsible for the building during those hired hours.