



# IVYBRIDGE TOWN COUNCIL

Town Clerk  
Kate Elliott-Turner

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Dear Councillor,

You are summoned to attend a meeting of the **ASSETS COMMITTEE**, to be held in **The Town Hall**, Ivybridge on **Monday 7<sup>th</sup> October 2024 at 6.30pm**. The business to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Hall before the meeting.

Signed: .....K Elliott-Turner.....  
Town Clerk

Dated: 1<sup>st</sup> October 2024

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

## A G E N D A

AS24/013 **APOLOGIES:** To receive and accept apologies for absence.

AS24/014 **DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:

- Members to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, in respect of any item on the agenda
- Proper Officer to consider written requests from members for dispensations.

Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change.

AS24/015 **PUBLIC SECTION:** To consider any points raised in a public participation session within a time limit of 15 minutes (max 3 minutes per speaker), according to Council's Standing Orders, and which may be extended at the discretion of the Chair.

AS24/016 **OFFICER REPORT:** For information, to receive and note a report from Officers (copy attached).

**Committee Members: Councillors T Lannin (Chair), L Austen, J Brown, P Dredge, A Khong, K Pringle, A Rea, A Spencer, S Weeks**

- AS24/017 **REVIEW OF SPORTS EQUIPMENT:** To consider a report on a review of sports equipment (report attached).
- AS24/018 **TREE WORKS FOR COUNCIL'S PARKS & OPEN SPACES:** To consider quotations to provide tree management works, in accordance with proposals as recommended in the Quantified Tree Risk Assessment (report attached).
- AS24/019 **MEMORIAL BENCHES:** To consider:
- i) A draft Memorial Bench policy for Town Council owned parks and open spaces (to follow)
  - ii) A proposal from Councillor Abbott for the town council to be the responsible authority to make applications for benches on County Council land
- AS24/020 **HABITAT SPECIES RESTORATION 10 YEAR MANAGEMENT PLAN:** To consider proposals for the creation of a 10 year management plan for habitat and species restoration of town council sites, to include an outline work schedule, and for the delivery of the plan involving volunteers.
- AS24/021 **TOWN HALL SECURITY:** To consider a quote to increase entrance security at the Town Hall (copy attached).
- AS24/022 **FREE LET REQUESTS:** To consider free let requests as follows:
- i) Foodbank/Citizens Advice – use of a room in Town Hall or Watermark to enable them to hold Pension Credit surgeries
  - ii) Poppy Appeal Thank You Event – use of Committee Room in Town Hall
- AS24/023 **WATERMARK YOUNG PEOPLE ACTIVITIES:** To approve use of rooms within The Watermark as a student study space, and to support Officers in improving the event/cinema/activity on offer to young people (report attached).
- AS24/024 **WATERMARK CINEMA TICKET PRICES:** To consider increasing cinema ticket prices for 2025/2026 (report attached).
- AS24/025 **DRAFT COMMITTEE BUDGET 2025/2026:** To consider the proposed draft budget for recommendation to full Council (copy attached). Note, charges for Cemetery, and rooms within the Town Hall and Watermark will be considered at the November meeting.

CLOSE