



IVYBRIDGE TOWN COUNCIL

Town Clerk
Jonathan Parsons

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Dear Councillor

You are summoned to attend a meeting of the Town Council to be held at The Watermark, Ivybridge on **Monday 27th June 2022 at 7pm**. The business that is to be transacted at this meeting is set out below. If you are unable to attend this meeting, or will be late in arriving, please inform the Town Clerk as soon as possible.

The meeting is open to the public and press. Any members of the public who wish to participate in the meeting are requested to contact the Town Clerk in advance of the meeting if possible.

PUBLIC PARTICIPATION SESSION (15 minutes):

To receive any reports from the County and District Councillors and a public question session.

To receive a brief presentation from The Special Partnership Trust regarding the proposed special school at Rutt Lane.

AGENDA

- 22/025 **APOLOGIES:** To receive any apologies for absence.
- 22/026 **INTERESTS TO BE DECLARED:** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.
- 22/027 **MINUTES:** To confirm the Minutes of the previous meeting of the Town Council held on 23rd May 2022 (copy attached).
- 22/028 **PLANNING & INFRASTRUCTURE:** To confirm the Minutes of the meeting held on 16th May 2022 (copy attached).

- 22/029 **THE WATERMARK COMMITTEE:** To confirm the Minutes of the meeting held on 30th May 2022 (copy attached).
- 22/030 **PARKS AND OPEN SPACES COMMITTEE:** To confirm the Minutes of the meeting held on 31st May 2022 (copy attached).
- 22/031 **ANNUAL TOWN MEETING:** To note the Minutes of the meeting held on 16th May 2022 (copy attached). Minutes will be confirmed at the next Annual Town Meeting.
- 22/032 **TOWN MAYOR'S AND DEPUTY TOWN MAYOR'S INTERESTS:** To receive a list of functions and activities attended by the Town Mayor and Deputy Town Mayor during the period 17th May 2022 – 21st June 2022 (copy attached).
- 22/033 **INTERNAL AUDIT REPORT FOR YEAR END 2021-2022:** To note the Internal Auditor has signed off the Annual Return and issued a report on the final update for the year (copy attached).
- 22/034 **ANNUAL GOVERNANCE AND AUDIT REVIEW:** To approve the Annual Return for 2021-2022 (copy attached) in particular:
- (i) To note the sign off by the Internal Auditor (copy attached and report considered at item 22/033 above)
 - (ii) In respect of the Annual Governance Statement – to confirm “yes” to all the statements in Section 1 – except Statement 9 which is “n/a”
 - (iii) the exercise of public rights will commence on 30th June 2022 and will end on 10th August 2022
 - (iv) the Accounting Statements in Section 2, noting the supplementary information which is required as part of the return.
- 22/035 **ACCOUNTS FOR PAYMENT:** To endorse the accounts paid by BACS during April and May 2022 (copy attached).
- 22/036 **COMMITTEE MEMBERSHIP:** Following the election of Committee Chairpersons, to confirm the membership of Policy and Resources Committee (copy attached).
- 22/037 **REMEMBRANCE SUNDAY:** To consider if the Council will coordinate the Sunday events in partnership with the Ivybridge RBL (copy attached)
- 22/038 **CITIZEN AND GROUP OF THE YEAR:** To consider proposals to launch the appeal for nominations and to change the timetable to present the awards at the Annual Town Meeting (copy attached)

22/039 **UPDATES AND INFORMATION:** To receive updates on Councillor,
Officer and Community activity (copy attached).

**Council are recommended to exclude the public and press for the following
item as publicity would prejudice the public interest by reason of the
confidential nature of the business to be discussed.**

22/040 **BUTTERPARK:** To consider the recommended Heads of Terms and
agree to progress the advertisement of the opportunity to the market.

Signed:
Town Clerk

Date 21st June 2022