



# IVYBRIDGE TOWN COUNCIL

Town Clerk  
Kate Elliott-Turner

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Dear Councillor

You are summoned to attend a meeting of the Town Council to be held in The Watermark, Ivybridge on **Monday 15<sup>th</sup> April 2024 at 7pm**. The business that is to be transacted at this meeting is set out below. If you are unable to attend this meeting, or will be late in arriving, please inform the Town Clerk as soon as possible.

Signed: .....

Date 9<sup>th</sup> April 2024

Town Clerk

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

## AGENDA

- 23/142      **APOLOGIES:** To receive and accept apologies for absence.
- 23/143      **DISCLOSURE OF MEMBERS INTERSTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:  
a) Members to declare interests in respect of any item on the agenda  
b) Proper Officer to consider written requests from members for dispensations  
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change.
- 23/144      **PUBLIC SECTION**  
To consider any points raised in a public participation session within a time limit of 15 minutes, according to council's Standing Orders, and which may be extended at the discretion of the Chair.
- 23/145      **REPORTS – POLICE & EXTERNAL AGENCIES**  
To receive reports from the police (copy attached) and any other external agencies.

- 23/146      **REPORTS – COUNTY & DISTRICT COUNCILLORS**  
To receive the County and District Councillors’ reports and any questions from Members and members of the public on those reports.
- 23/147      **MINUTES:** To note and sign as a correct record, the minutes of (copies attached):  
    i) The Council meeting 4<sup>th</sup> March 2024  
    ii) The Extraordinary Council meeting 11<sup>th</sup> March 2024  
    iii) The Extraordinary Council Meeting 26<sup>th</sup> March 2024
- 23/148      **COMMITTEE MINUTES**  
To note the minutes of the following committee meetings (copies attached):  
    i) Planning & Infrastructure Committee 11<sup>th</sup> March 2024  
    ii) Personnel Committee 25<sup>th</sup> March 2024  
    iii) Parks Committee 25<sup>th</sup> March 2024  
    iv) Watermark Committee 26<sup>th</sup> March 2024  
    v) Policy & Resources Committee 2<sup>nd</sup> April 2024
- 23/149      **TOWN MAYOR’S AND DEPUTY TOWN MAYOR’S INTERESTS:** To receive a list of functions and activities attended by the Town Mayor and Deputy Town Mayor during the period 27<sup>th</sup> February to 8<sup>th</sup> April 2024 (copy attached).
- 23/150      **TOWN CLERK’S REPORT:** For information, to receive a report from the Town Clerk (copy attached).
- 23/151      **COMMITTEE RECOMMENDATIONS:** To consider and resolve the following recommendations:  
  
Policy & Resources minute PR23/075  
‘to increase the spend limit in an electronic payment run to £100,000, and for the Financial Regulations to be amended accordingly’.  
  
Policy & Resources minute PR23/077  
‘to adopt the Home Working Policy’.
- 23/152      **ACCESSIBLE IVYBRIDGE WORKING GROUP – TERMS OF REFERENCE:**  
To consider adopting the proposed Terms of Reference for Accessible Ivybridge Working Group (draft copy attached) – current members are Councillors Abbott, Murphy, Spencer, Steele, Weeks.
- 23/153      **DALC MEMBERSHIP RENEWAL:** To consider membership renewal for Devon Association of Local Councils (DALC) for a further year (2024/2025), at £1,643 (copy of renewal letter attached).

23/154 **IVYBRIDGE COMMUNITY (SUMMER) EVENT:** To confirm that, as Chairman of the Summer Event Working Party, Councillor L Rea will complete the Temporary Event Notice (TEN) as organiser for the Town Council's community event, taking place on 25<sup>th</sup> May 2024.

23/155 **DRAFT PROTOCOL – MEMBER REPRESENTATIVES ON OUTSIDE BODIES:** To consider adoption of the draft Protocol – Member Representatives on Outside Bodies (copy attached).

23/156 **UPDATES AND INFORMATION:** For information, to receive updates on recent Councillor activity (copy attached).

CLOSE