

IVYBRIDGE TOWN COUNCIL**Minutes of the Policy and Resources Committee
Held at the Town Hall on Monday 4th September 2023 at 7pm**

Present: Cllr A Spencer (Chairperson)
Cllr P Dredge
Cllr A Khong

In attendance: Mr Jonathan Parsons, Town Clerk
Mrs Pauline Cleal, Senior Finance Officer

PR23/013 **APOLOGIES:** Apologies were received from Cllrs S Hladkij as she is away, K Pringle and L Rea.

PR23/014 **INTERESTS TO BE DECLARED:** The Chairperson invited the declaration of any interests. There were no interests declared.

PR23/015 **ACCOUNTS PAID:** Members considered the accounts paid for the period July 2023 (copy previously circulated). Cllr Dredge highlighted faster payments regarding the cycle event which took place in July and also a few of the BACS payments regarding the annual boiler maintenance contract, grass cutting and The Watermark loan payment.

It was **RESOLVED** to receive the list of payments including Bacs and Faster payments for July 2023 in the sum of £108,251.72.

PR23/016 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for July 2023 (copy previously circulated). Cllr Dredge explained that the costs against subscriptions were mainly for NALC and DALC for the year. He continued outlining expenditure against the community code which was largely for the coronation, Members expenses which now includes costs for hosting emails for Councillors. Cllr Dredge also highlighted the income for the Town Hall was good and the income from the Feed In Tariff for the solar panels was not yet in the accounts but was good. Staff recruitment was over budget due to the advertising and consultancy for the position of Town Clerk. Cllr Dredge mentioned Butterpark and the Town Clerk advised he would be updating Full Council at the next meeting. Cllr Dredge informed Members that there were timing differences with regard to Live Artists in The Watermark and costs for an event in July would show in August accounts.

It was **RESOLVED** to receive the accounts for July 2023.

PR23/017 **DEBTORS UPDATE:** The Committee considered the aged debtors report (copy previously circulated). Cllr Dredge informed Members that the Finance Officer was chasing outstanding accounts but there were debts of concern.

It was **RESOLVED** to receive the debtors update.

PR23/018 **HEALTH AND SAFETY:** Consideration was given to the health and safety report (copy previously circulated). The Town Clerk updated the Members regarding the report and informed them that the Assistant Town Clerk and Administrative Officer continually update the health and safety records. The Town Clerk updated the committee regarding the possible clearance of Butterpark and two trees in Longtimber Woods had been removed by a contractor with costs in the region of £700.

It was **RESOLVED** to note and receive the report.

The meeting closed at 7.23pm

Signed.....

Chairman

Dated.....