

| Woodlands Cemetery | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 1 | Railings along Woodland Road | Need repainting | Obtain detailed quotes. | Officer time (for quote) | £2,500 | Summer 2022 | |
| 2 | Chapel window glass | 4 cracked panes | Obtain quotes for glazier to replace. | Officer time (for quote) | ? | Summer 2022 | Glazier been contacted for quotes / Pics taken and emailed to Glazier for colour match. |
| 3 | Chapel Carpet | Needs cleaning or replacing | Get quote for carpet cleaning. | Officer time (for quote) | ? | Paused for now | Parks Officers have vacuumed the carpet and appearance is much improved |
| 4 | Use of chapel | Underused | Add ability to use chapel for ceremonies or services to the website along with a charge. Investigate use as a town museum/history centre. | Website update and officer time to evaluate possible use | £0 | Oct-22 | Chapel used on 17th May X30 persons. Hoovered, dusted and polished and aired regularly. |
| 5 | Notices | Signs and notices | Parks officers to remove/renew signs that are out of date. Investigate an information board such as the one at Ford Park Cemetery, highlighting prominent people from Ivybridge's past. Highlight that it is managed by Ivybridge Town Council | Design and construction of signage and installation | £2,000 | 2022-2023 | |
| 8 | Grave plots | Unauthorised decoration | Write to plot owners requesting that items that pose a risk to grass cutting contractors, other plots and the public are removed – gravel and stones, glass and ceramic items, plastic barriers and mini fences. | Officer time | £0 | July 2022 for all warnings and actions to be completed | Letters drafted and 2 months notice to be issued. / Approx 30 grave plots have been levelled and seeded. |
| 9 | Benches | Bench locations | Map possible sites for additional benches for those what wish to purchase one. | Officer time | £0 | Oct-22 | |
| COMPLETED | | | | | | | |
| 6 | Mortuary building | Access | Cut back allowing access all the way around. | Officer time | £0 | Completed | Access and area tidied / Scrap metal stored behind Mortuary, ready for Scrap metal to collect. Regularly strimmed and clear of scrap metal. |
| 7 | Paths | Weeds | Deal with weeds in centre of paths | Eco weedkiller | £0 | Completed | Contractors spoken to and they will do this as part of the contract in the cemetery. Weeds removed from outside public pathway and neatened off. |

Regular/Ad-hoc activity: Tidy of graves and removal of dead plants and flowers, pine needles cleared from X3 drains, metal and rubbish from behind Mortuary removed and strimmed back for easy access, levelling of graves, mortuary door has now been painted and tree stump removed and covered with mulch, entrances cleared of leaves, public pathway weeded and overhanging Ivy removed from wall, brambles removed from X3 grave plots, preparation of Interments, overhanging branches from Yew trees removed, (possibility of cutting Yew trees right back to approx 1 metre in height for easy maintenance. Chapel regularly aired and hoovered and cleaned. / **Approx 30 grave plots have now been levelled and seeded and is ongoing. Lock to chapel doors now repaired. Grass cutters are monitored when cut and entered onto spreadsheet, plan to fill in collapsing grave, replace cracked tarmac with wooden trim also. Liaise regularly on site with families for interments, plots marked with cross when required for the grave digger. Bushes recently trimmed by contractors. Bins regularly emptied and tidied.**

| Victoria Park | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 1 | Access at Crescent Road end | No accessible access | Consider if any improvements can be made whilst maintaining conservation requirements. Although there is one other accessible entrance, soon to be two. | Officer time for permission application and running work party | Some materials for path surface and wall finish | 2022-2023 | Planning permission required, free but required officer time |
| 4 | Play area gates | Not secure | Gate to be refurbished with new furniture to allow easier access but protect park from dogs. Investigate adding something to bottom of large gate to stop dogs. | Officer time and timber/gate furniture | £300 | Jul-22 | Gate refurbished with new latch but needs attention, self closing spring still required and dog barrier at bottom of large gate. Measurements taken and gate now ordered. Plan to install on Ricks return from leave (2 person job). |
| 5 | Wildlife Garden | Fence broken | Rangers to repair | Officer time and timber | £50 | May-22 | Hedgehog home placed in camouflaged and safer location. Recently strimmed and cleared for easy access. |
| 6 | Signage | Welcome signs | Consider new signs welcoming to the park and informing people park managed by Ivybridge Town Council | Design and construction of signage and installation | £600 | Mar-23 | |
| 9 | Benches | Potential for more benches | Map possible locations for benches to be sponsored. | Officer time | £0 | Oct-22 | |
| COMPLETED | | | | | | | |
| 2 | MUGA | Compromised due to noise issues. | Re-investigate if any netting can be put up of if the redundant poles should be removed. | Officer time | | Completed | Liaised with Erme Primary School who agree the posts can be removed and no portable nets required. Will remove in Easter school holidays and publicise before work is undertaken. Posts now removed and remaining holes filled in. |
| 3 | School Usage | No communication with school unless there is an issues. | Cllr L Rea to set up a forum for regular communication with the Erme School. | Officer/Cllr Time | £0 | Completed | Cllr Rea confirmed forum has been set up |
| 7 | Street lamps | SSE contacted re cleaning inside the glass lamp shade. On schedule for early April. | | Officer time | £0 | Completed | SSE contacted re cleaning inside the glass lamp shade. On schedule for early April. Lamp shades now cleaned. |
| 8 | Church wall | Overgrown | Tackle bramble etc along church wall. | Officer time | £0 | Completed | Bramble cleared from wall |
| <p>Regular/Ad-hoc activity: Drain regularly inspected and if blocked, rods used to clear blockage when required, overhanging Laurel and Bamboo from the Chantry cut back, graffiti removed again from Youth Shelter, leaves blown by play area and all pathways, litter picked over stone wall at Chantry, smashed glass regularly cleared from play area, play eqpt item now repaired and returned and pot holes filled in with tarmac, nature area path weeded and cleared, graffiti removed from play equipment and litter bin, willow shoots removed, removed laurel which was dumped, metal spring removed from gate. / Boulders fallen out because of youths climbing over wall onto Chantry land and congregating and leaving litter, (met with Dave Gaskin ref re-build of stone wall, parks officers to help, planned for Sep/Oct time but first parks officers plan to pos removed fallen tree stump in prep for repair of wall. hedgehog home in nature area placed in safer and more camouflaged location as youths keep tampering, overhanging branches from chantry walls removed, laurel cut back by school, drain rodded when blocked.</p> | | | | | | | |

| Longtimber Woods | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 3 | Kings Gutter | Fallen tree has caused issues with path | Investigate long term resolution to path disruption. | Contractor | £500 | 2022-2023 | DCC footpath officer advice is major works required, will need DNPA site meeting. Recently checked pathway and all good. |
| 4 | Swimming pool | Signage and drainage | Remove deep water sign when not needed. Consider interpretation at pool. Investigate the use of a 'pipe cracker' to resolve blockage issues. | Officer time to investigate | £? | 2022-2023 | Fallen tree now removed. Plan to chainsaw up tree stumps in area and general tidy up. |
| 5 | Trail | An old original trail was removed due to damage | Consider introducing a brass rubbing trail | Officer time to investigate | £? | 2022-2023 | |
| COMPLETED | | | | | | | |
| 1 | Waste bins | Design and location | Consider the design of the waste bins for ease of use for public and staff. | | | Completed | Bin now replaced. |
| 2 | Leat | Not clear what it is and not draining | Possible interpretation board explaining origins and usage. Look to improve draining of leat to prevent further erosion. | Work with DCC and DNPA to resolve - Officer time | | Completed | Progress made and will be monitored. Leat looking ok. |
| Regular/Ad-hoc activity: Main drain checked and cleared of debris, mill to Longtimber litter picked, inspected trees up to Stile, slates X3 replaced on noticeboard, laurel removed at entrance, Pheasant Berry removed at swimming pool area. / X6 slates replaced on Notice board. No activity of BMX area recently. tomb stoning area regularly checked and cleared of litter and smashed glass during summer months. Plan to chainsaw up and remove tree stumps in swimming pool area and generally make tidy. Plaque by entrance, plan to polish up. Dangling limb on tree now removed and safe. | | | | | | | |

| MacAndrews Field | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 5 | Play Area | Rotting timber needs replacing | Quotes from suppliers/cartpenters to replace like for like | Officer time to investigate repairs and replacement options | £6,000 | Aug-22 | Earthwrights advised warranty expired. Play equipment contractors have provided estimates in line with costs for Earthwrights proposal for repair. / All posts now removed. |
| COMPLETED | | | | | | | |
| 1 | Goal posts | Damaged/broken | No sharp edges but they do need attention to make sound. | Contractor to weld | £350 | Completed | Clips reglarly replaced on netting of posts. |
| 2 | Interpretation board | Dirty | Needs cleaning. Consider a duplicate at main entrance. | Officer time | £0 | Completed | Cleaned |
| 3 | Bedford Benches | Nettles taking hold | Remove nettles and other vegetation from around the benches | Officer time | £0 | Completed | Nettles removed |
| 4 | Old railings | Old railings removed from entrance left near entrance | Arrange for scrap metal to be collected. | Officer time to arrange removal | £0 | Completed | Old railings now removed and scrapped. |
| Regular/Ad-hoc activity: Regularly site checked and litter picked, inspection of trees, maintain and update noticeboard, inspect goal posts, benches and play area regularly, X2 Buddlias cut back, large holes from dogs digging, inspect and fill in holes, play area now closed off, old metal fencing removed, entrance cleared of leaves and debris, approx 200 trees recently planted, entrance steps cleared and debris and weeds. / Holes filled in regularly, litter picked, slate replaced on notice board and fallen tree limb removed, dismantling of play area now completed, possibly hire a stump grinder to disperse the stumps at ground level. Parks officers have idea of maybe building a new notice bd and replacing, located at entrance gate, starting to deteriorate and would be cheaper than buying new? Old scrap metal and removed and disposed of for scrap metal. Grafitti removed from benches. | | | | | | | |

| Filham Park | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 1 | Parking | Poorly marked – will be remarked but needs thought | Investigate better use of parking space by using a herringbone arrangement | Part of Filham Track improvements | £? | Autumn 2022 | Will be funded from S106. This has already been considered by JGP and not feasible. |
| 3 | Benches | More benches would benefit users | Map out suitable locations for people to sponsor benches | Officer time | £0 | Oct-22 | All benches cleaned and trimmed of overgrowing grass. |
| COMPLETED | | | | | | | |
| 2 | Rugby posts | Very poor appearance | Ask Rugby Club to remove and repaint. | Rugby Club to action | £0 | May-22 | Rugby posts now removed. |
| Regular/Ad-hoc activity: Continue removing old tree guards along entrance pathway, litter pick woodland area next to Football Club, WD40 on rusty gate lock, clear brash from far end gate, blow leaves from entrances, insp wasteland area behind Army Centre, bins emptied, weed and clear with shovel perimeter of car park. / All benches cleaned of moss and trimmed, grass now around from base of newly planted trees, strimed Bridle way so horse and rider have clear visual ahead, removed overgrowing grass from benches, watering of trees when required. Large waste bin has been ordered and due to be replaced as rusted and hinges broken. Parks officers plan to hedge trim the hedge around fishing lake in winter. | | | | | | | |

| Holman Way | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 1 | General improvements | Very informal/wild | Improve biodiversity and appearance eg wild flowers, mown paths, bench. Consult with neighbours about bench and location. Consult with neighbour regarding the large bushes/trees adjacent to their property. | Officer time | £200 | 2022-2023 | Perch bench installed. Area will now be 100% our own officers, so will be able to control and develop look of the area. / Pathway mowed into area and remaining left for wild flowers. |
| Regular/Ad-hoc activity: Graffiti removed from bench on pathway, young trees regularly checked and litter picked. / Pathway created with mower on verge and remainder of grass left for wild flowers to grow. Ash trees planned for inspection for ash die back. | | | | | | | |

| Orchid Avenue | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 1 | General improvements | Appearance/access | Remove more bramble to open up more, add sign showing public accessible and managed by Ivybridge Town Council. Consider picnic bench and second entrance in consultation with neighbours. Lay hedge along gardens in Autumn. | Officer time | £400 | 2022-2023 | Moss and overgrowth on edges of path cleared leading to site |
| Regular/Ad-hoc activity: Tree recently removed - needs further works, pathways weeded, cut back and debris removed. / All trimmed and cleared, overhanging branches removed. Parks officers plan to cut and strim back hedge in Orchard Sep/Oct time. | | | | | | | |

| Other areas or common issues | | | | | | | |
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| | Area | Item | Action | Resource Requirement | Estimated Materials/Other Costs | Timescale | Updates |
| 1 | All | Signage | Plastic free signage solution for temporary, medium and long term - eg closed areas, wildflower areas etc | Officer time and equipment/contract or to produce signs | ? | 2022-2023 | |
| Regular/Ad-hoc activity: Butterpark - Garage cleared of rubbish - scrap metal disposed of, strim pathway for easy access when patrolling. Site checked daily, x2 windows smashed and boarded up, smashed tubular lighting now cleared. Police dog training planned on Butter Park site. Watermark: Installed new cigarette bin, remove overgrown Buddlia near Tesco, tidied up verge area by side of Watermark. Large Buddlia stumps removed from road area. Hanging baskets planted and installed, regulary watered and litter picked. Fore Street: Check for litter. Plan to paint remaining bins with SHDC monies. Planters regulary watered. St Peters Way: Check and litter pick. Erme Riverside: Check and litter pick. | | | | | | | |

Budget
Reserves
Seek external funding/request reserves controlled by Full Council