

Oct-23

Woodlands Cemetery							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Use of chapel	Underused	Add ability to use chapel for ceremonies or services to the website along with a charge	Website update and officer time to evaluate possible use	£0	2023-24	
2	Notices	Signs and notices	Parks officers to remove/renew signs that are out of date. Investigate an information board such as the one at Ford Park Cemetery, highlighting prominent people from Ivybridge's past. Highlight that it is managed by Ivybridge Town Council	Design and construction of signage and installation	£2,000	2023-24	Board prepared - awaiting QR Code
3	Benches	Bench locations	Map possible sites for additional benches for those who wish to purchase one.	Officer time	£0	2023-24	Use of Parish Online
4	Facilities	Composting Toilet	Explore composting toilet	Officer time	£	2023-24	
5	Alternative Facilities	Dame Hannah's Facilities	Explore possible use of Dame Hannahs Facilities	Officer time	£	2023-24	Enquiry sent to Dame Hannahs

COMPLETED

Regular/Ad-hoc activity:

September 2023

Strimmed behind mortuary. Both entrances tidied. Bins cleaned. Interment prepped and completed. Removed Ivy growing on wall by mortuary. Meeting ref future digging of new bank. Weeded along public pathway. Grave levelled and re-seeded. Removed moss from main entrance cemetery.

October 2023

Interment prepared. Weeded public footpath by wall. 10 graves raised, levelled and seeded. Strimmed brambles from bank, in readiness for digger. Removed 10 overhanging limbs from pine trees. Strimmed behind mortuary. Installed bench in old cemetery for family.

Victoria Park							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Play Area installation	Refurbishment and installation of new play equipment	Tender document submitted to Government portal	Budget allocated / Officer time	£70,000	Sep-23	Awaiting tree survey and documentation from planning consultant to support planning validation
2	Access at Crescent Road end	No accessible access	Consider if any improvements can be made whilst maintaining conservation requirements. Although there is one other accessible entrance, soon to be two.	Officer time for permission planning application and running work party	Some materials for path surface and wall finish	2023-24	
3	Signage	Welcome signs	Consider new signs welcoming to the park and informing people park managed by Ivybridge Town Council	Design and construction of signage and installation	£600	2023-24	
4	Benches	Potential for more benches	Map possible locations for benches to be sponsored.	Officer time	£0	2023-24	Use of Parish Online
5	Perimeter	Hedging	Plant native hedging	Hedge plants / Parks Officer time	£?	2023-24	
6	Wildlife Garden	Would benefit from wildlife friendly features such as a pond and bug hotel	Install bug hotel	Materials / Parks Officer time	£?	2023-24	
7	Wildlife Garden	Invasive species	Remove invasive species Monbresia	Parks Officer time	£?	2023-24	

8	Wildlife Garden	Native and pollinator plants	Plant area with native and pollinator plants	Plants / Parks Officer time	£?	2023-24	
9	Wildlife Garden	Bird Boxes	Install bird boxes on mature trees	Materials / Parks Officer time	£?	2023-24	
10	Station Road Entrance	No accessible access	Conversation with school to enquire if their playground entrances could be promoted as being used for access between Station Road and the park	School Liaison rep	£0	2023-24	
11	Chantry Wall	Needs repairing	Rebuild possibly using specialised skills, eg Devon Rural Skills Trust	Parks Officers/Skilled Contractor/ Officer time	£0	2023-24	Email enquiry sent to Devon Rural Skills Trust

COMPLETED

Regular/Ad-hoc activity:

September 2023

Roundabout handle was fractured, made safe and bearing secured to stop rotation. Roundabout then removed by park visitors and had to be removed completely

Tidied and strimmed weeds around shelter

Strimmed hedge along nature area and inside play area

Put laurel cuttings back to where park visitors have moved them from

Access drain strimmed

Removed smashed glass from youth shelter

Cut back laurel overhanging Station Road. Fallen tree removed. cut hedge along nature area and play area blown of debris. New sapling planted. Drain leading to scout hut inspected and cleared of tree roots.

October 2023

Play area fence fallen, exposed nails made safe

Washed paint that had been thrown onto an oak tree and removed discarded can. Report sent to police.

Removed overhanging laurel and debris by main entrance. Litter pick behind Chantry to control litter left. Footpaths and play area blown. Broken glass removed. Brash moved back to wall. More laurel removed and stacked.

Longtimber Woods

	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Kings Gutter	Fallen tree has caused issues with path	Investigate long term resolution to path disruption, possibly a path around it	Contractor	£500	2023-24	DNP stated possibility of burning root - email enquiry sent
2	Swimming pool	Signage and drainage	Consider interpretation at pool. Investigate the use of a 'pipe cracker' to resolve blockage issues.	Officer time to investigate	£?	2023-24	Replacement deep water warning sign ordered
3	Near Trinnamans Pool	Memorial Bench	Planting of native flowers around bench	Plants / Parks Officer time	£?	Jun-23	Parks Officers to update
4	General	Woodland Management Plan	Create Woodland Management Plan	Officer time to investigate / Consultancy	£?	2023-24	
5	River Bank / Ephemeral Wetlands (tadpole pond)	Dead Hedge	Create dead hedge along a few hundred metres of river bank and ephemeral wetlands to prevent dogs disturbing ephemeral wetland features. Will enquire if DNP could offer advice on implementing this	Parks Officer time / Volunteers	£?	2023-24	
6	Bridge	Reinstate project to put bridge across river	Negotiate with private landowners to purchase land on opposite side of river plus approval to promote use of their permissive footpath. Identify funding for a bridge	Councillor / Officer time	£??	2023-24	Contacted landowners - awaiting a response

COMPLETED

Regular/Ad-hoc activity:

MacAndrews Field							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Play Area installation	Refurbishment and installation of new play equipment	Tender document submitted to Government portal	Budget allocated / Officer time	£30,000	Sep-23	Failed validation checks - resubmitting application following planning consultation advice
2	Trees	Bird Boxes	Install bird boxes on mature trees	Bird boxes / Officer time	£?	2023-24	
3	Benches	Potential for more benches	Consider possible locations for benches	Officer time	£0	2023-24	Use of Parish Online
4	Western boundary	Trees	Consider planting more trees along the boundary	Parks Officer time / Volunteers / Officer time	£?	2023-24	
COMPLETED							
Regular/Ad-hoc activity:							
September 2023 Replaced missing net ties on goal posts. Dismantled old broken goal post and new post installed. Strimmed around benches and signs.							
October 2023 Removed broken limb on apple tree. Leaves from paths, gutters and drains cleared.							
Filham Park							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Benches	More benches would benefit users	Map out suitable locations for people to sponsor benches	Officer time	£0	Oct-23	
2	Manstow Football Pitch	Shipping Container	Paint orange container in natural colour	Officer time to liaise with Manstow FC	£0	2023-24	Email request sent - Manstow confirmed they had the paint
COMPLETED							
Regular/Ad-hoc activity:							
September 2023							
Bins cleaned with jet washer. Broken tree limb removed from entrance. Bridle gate removed. Trimmed hedge behind warning sign to height barrier. Sign to warn of european hornets in oak tree installed. Cut back overgrown area by footpath entrance. Holes dug by dogs filled back in. Relocated black bin to main entrance due to lack of use. litter picked paths around lake. Strimmed bench missed by Hulls.							
October 2023							
Removed rubbish, old tent, metal sheet from wooded area by Manstow. Dog sign erected by entrance gate. Old notice board removed and will be recycled and placed in MacAndrews. Entrance road strimmed back and also lane by Manstow strimmed.							
Holman Way							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	Hedging	Laurel hedge	Check Council ownership Remove laurel hedge and replant with native species (if in Council ownership)	Officer time / Parks Officer time	£?	2023-24	
2	Trees	Bird Boxes	Install bird boxes on mature trees	Bird boxes / Officer time	£?	2023-24	
Regular/Ad-hoc activity:							
September 2023 Mowed and litter picked. Public steps weeded and cleaned.							
October 2023 Mowed and strimmed. Verge mowed and blown.							

Orchid Avenue							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	General improvements	Appearance/access	Remove more bramble to open up more, add sign showing public accessible and managed by Ivybridge Town Council. Consider picnic bench and second entrance in consultation with neighbours. Lay hedge along gardens in Autumn.	Officer time	£400	2023-24	
Regular/Ad-hoc activity: September 2023 Hedge along pathway cut. Whole area strimmed back. Fallen limb from tree removed and tidied. October 2023 Strimmed in nature area.							
Other areas or common issues							
	Area	Item	Action	Resource Requirement	Estimated Materials/Other Costs	Timescale	Updates
1	All	Signage	Plastic free signage solution for temporary, medium and long term - eg closed areas, wildflower areas etc	Officer time and equipment / contractor to produce signs	£?	2023-24	
2	Barons Pyke	Bird Boxes	Install a bird box on mature beech tree to provide additional nesting for birds	Bird boxes / Parks Officer time	£?	2023-24	
3	St Peters Way	Bird Boxes	Install a bird box on mature beech tree to provide additional nesting for birds	Bird boxes / Parks Officer time	£?	2023-24	
Regular/Ad-hoc activity: September 2023 Weeded all bins and benches on Fore Street. Station road blown from Viaduct to the ivy bridge. Wayside - Verge cut. Fore Street and phone box planters watered. October 2023 Tidied in bloomers area, top of Fore Street. Reported overhanging branch at footpath behind, now removed. Inside vehicle cleaned.							

Budget
Reserves
Seek external funding/request reserves controlled by Full Council