



IVYBRIDGE TOWN COUNCIL

Town Clerk
Kate Elliott-Turner

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PERSONNEL COMMITTEE

Dear Councillor,

You are summoned to attend a meeting of the above named Committee, to be held in **The Beeson Suite, Watermark**, Ivybridge on **Tuesday 12th December 2023 at 10.00am**. The business that is to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Clerk before the meeting.

Signed:*K Elliott-Turner*.....
Town Clerk

Dated: 6th December 2023

A G E N D A

PE23/11 **APOLOGIES:** To receive and accept apologies for absence.

PE23/12 **DISCLOSURE OF MEMBERS INTERSTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:

- a) Members to declare any personal or disclosable pecuniary interests in respect of any item on the agenda
- b) Proper Officer to consider written requests from members for dispensations

Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change.

PE23/13 **MINUTES:** To confirm that the minutes from the meeting held on 22nd August 2023 (copy attached) are a correct record.

PE23/14 **HR SUPPORT:** To consider a new 3 or 5 year fixed term agreement with HR providers WorkNest. Current 3 year agreement ends 25th May 2024. Proposal attached for members.

Personnel Committee Members: Councillors Pringle (Chairperson), Hladkij (Vice-Chairperson), Abbott, Austen, Dredge, Khong & Murphy

- PE23/15 **EXCLUSION OF PRESS & PUBLIC**
Under Standing Order 3(e), it is proposed to resolve to exclude the press and public for the following agenda items, as their presence would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- PE23/16 **2023/2024 INCREMENTS:** To note the contractual pay increments due for the remainder of the current financial year (confidential copy attached).
- PE23/17 **2024/2025 BUDGET:** To consider the proposed budgets for 2024/2025 (confidential copy attached).
- CLOSED