

IVYBRIDGE TOWN COUNCIL

Minutes of the Meeting of the Planning & Infrastructure Committee held in the Town Hall on Monday 11 October 2021 at 6.00pm

Present: Cllrs R Jago (Chairperson), A Spencer, T Rea and T Munro

In attendance: Jonathan Parsons (Town Clerk)
Julie Gilbert (Assistant Town Clerk)

There was no public participation

PL21/053 **APOLOGIES:** Apologies were received from Cllrs T Bowden and L Budd.

PL21/054 **INTERESTS TO BE DECLARED:** No interests were declared.

PL21/055 **MINUTES:** The Minutes of the Planning & Infrastructure Committee meeting held on 27 September 2021 were confirmed as a correct record and were duly signed (previously circulated).

PL21/056 **MEMORANDUM OF UNDERSTANDING: MEMORANDUM OF UNDERSTANDING AND TERMS OF REFERENCE:** A response to the proposed Planning Memorandum of Understanding from South Hams District Council was considered, item deferred from Full Council on 20 September 2021 and Planning and Infrastructure Committee on 27 September 2021. The Planning and Infrastructure Committee's Terms of Reference deferred from the Planning and Infrastructure Committee meeting on 27 September 2021 pending comments from Members to the Chair was also considered. The recommendations to be deferred back to Full Council for ratification.

Following the previous discussion on the MoU the Chair summarised that the Committee were happy in principle with signing the document, however they would like to recommend that an amendment be made. If the Town Council objects to an application, as one of the largest towns in the South Hams, that it is then referred to Development Management Committee for consideration by democratically elected members.

The Chair appreciated the comments from members regarding the draft Terms of Reference and did not detect any major issues, and the frequency of meetings should be a minimum of 3 weeks but the frequency would be kept flexible.

He referred to agenda setting, proposing that it would be more sensible if the Chair/Vice Chair agree for the Committee following discussion with officers, and will also act as a backstop for discussion on delegation. Officers would have authority to provide comments to the Planning Authority on behalf of the Council, but can only be exercised

with certain exceptions listed. There would be a delegation in place should the Town Council wish to use it, but that the delegate can choose not to use that delegation. Cllr Spencer accepted there should be a system of delegation in place, however he was concerned that this arrangement could have the potential to cause a conflict.

Cllr Munro stated that the delegation should have a mechanism for the Members to say that an item should go to Committee. Cllr Rea responded that Members would be lobbied by residents, and an application being of sufficient interest would trigger it being considered by Committee. The Chair advised that this was already referred to under Actions and could be reflected in a sub section of Arrangements for Delegations to Officers whereby in principle all applications come to Committee.

Cllr Spencer queried future Members being aware of the procedures being set out. The Chair recommended that it is highlighted at the beginning of each Council year. He had removed the appendices but would include a paragraph that members are able to view the weekly lists distributed to make comments on.

The Chair considered the setting of a Planning budget to be unnecessary due to it only covering reference books and bus shelters. However, the Town Clerk advised that it should be included as bus shelters are covered under town infrastructure. Cllr Munro queried whether Community Resilience should also be included under the Planning Committee. The Chair suggested that it would be more appropriate for this to be a wider discussion at Full Council.

Cllr Rea queried if a Committee had the power to determine its own Terms of Reference. The Town Clerk advised that this would come under Standing Orders. The Chair added that Full Council would ratify as the parent body.

With respect to agenda setting the Chair and Vice-Chair will have a discussion on the setting of the agenda on the Monday before the agenda is issued. If both Members are unavailable, the default procedure would be for the Mayor to determine.

It was **RESOLVED** that the Chair would make the changes discussed to the draft Terms of Reference and the Memorandum of Understanding which would be submitted to Full Council for ratification.

PL21/057 **ANNUAL BUDGET:** The income and expenditure for the Planning and Infrastructure Committee was reviewed (copy of current year's budget previously circulated). Item at the request of the Chair.

Cllr Jago queried the bus shelter income, noting that that this had previously been budgeted at £600 with actual only £223 last year, and

projected to be similar for the current year. The Town Clerk provided background on the contract with Fernbank who maintain and clean the bus shelters in return for advertising, and suggested that it should be reviewed.

Cllr Munro queried whether the budget should cover infrastructure. The Town Clerk advised that much of the infrastructure, for example street lights are not within the Council's remit. The Planning Committee would only be consulted on infrastructure if, for example, it was to consider operational timings of the street lights. Expenditure on lights on the Council's property would usually come under P&R or Parks.

It was **RESOLVED** that the bus shelter contract, and what is covered in the budget should be reviewed at a future meeting.

PL21/058 **HEDGE AND TREE MATTERS:** The following application for tree works was considered:

1672/21/TPO T1 & T2: Oak - Crown lift to 6m from ground level to achieve clearance from garden, tree causing excessive shading – 15 Luscombe Close, Ivybridge, PL21 9TT.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/211672>

NO COMMENTS

PL21/059 **APPEAL APP/K1128/D/21/3277334:** An email was considered (copy previously circulated) from South Hams District Council regarding a householder appeal – Panorama, Crescent Road, Ivybridge, Devon, PL21 0BP.

It was **RESOLVED** not to withdraw representations previously made in response to Planning Application 1972/20/HHO.

PL21/060 **PLANNING:** The following planning applications were considered:

2622/21/HHO Householder application for revised access and internal works – 37 Barn Close, Ivybridge, PL21 9UU.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/212622>

SUPPORT

3188/21/HHO Householder application for two storey rear extension – 33 Cole Lane, Ivybridge, PL21 0PN.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/213188>

SUPPORT

3198/21/HHO Householder application for part conversion of existing attached garage into habitable accommodation. Extension above existing garage to provide additional first floor bedroom and en suite. Single storey rear extension – 42 Boringdon Park, Ivybridge, PL21 9TY.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/213198>

SUPPORT

3295/21/FUL Construction of 2 residential dwellings with parking – Restholme, Western Road, Ivybridge, PL21 9AT.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/213295>

SUPPORT

3346/21/LBC Listed building consent for revisions to approved application 27/1337/15/LB comprising minor internal and external alterations, including modification of windows - Listed building consent for revisions to approved application - Stowford Mills, Harford Road, Ivybridge, PL21 0AA.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/213346>

DEFER until next meeting on 25 October

3355/21/HHO Householder application for proposed alterations and extension to existing property – 20 Bedford Grove, Ivybridge, PL21 0FJ.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/213355>

SUPPORT

3507/21/FUL Change of use of land from storage to lorry parking in association with Ivybridge Waste Transfer Station – Land at SX 633555, Ermington Road, Ivybridge, PL21 9ES.

<http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/213507>

DEFER until next meeting on **25 October**

The meeting closed at 7.42 pm

Signed:

Date: 25 October 2021