

## IVYBRIDGE TOWN COUNCIL

### Minutes of the Policy and Resources Committee Held at the Town Hall on Monday 15<sup>th</sup> November 2021 at 7pm.

Present: Cllr S Hladkij (Chairman)  
Cllr P Dredge  
Cllr R Jago  
Cllr A Laity  
Cllr K Pringle  
Cllr A Spencer

In attendance: Mr Jonathan Parsons, Town Clerk  
Mrs Pauline Cleal, Senior Finance Officer

PR21/029 **APOLOGIES:** Apologies were received from Cllr Bowden.

PR21/030 **INTERESTS TO BE DECLARED:** The Chairman invited the declaration of any interests. Cllr Pringle and Cllr Spencer declared an interest in item PR21/035.

PR21/031 **ACCOUNTS FOR PAYMENT:** Members considered the accounts for payment for the period 1<sup>st</sup> September to 31<sup>st</sup> October 2021 (copy previously circulated). Cllr Dredge informed Members that the payments were over a two-month period with two sets of regular payments such as rates and salaries. During this time there have been two events, Bioblitz event and Tour of Britain and Cllr Dredge highlighted some of these payments. Cllr Dredge highlighted a couple of payments from the electronic list, a new supplier, the Clerk's membership to the SLCC and the setup of the monthly monitoring of the cemetery chapels.

It was **RESOLVED** that the list for payments for the period 1<sup>st</sup> September 2021 to 31<sup>st</sup> October 2021 be approved in the sum of £141,687.62.

PR21/032 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for the period to 30<sup>th</sup> September 2021 (copy previously circulated). Cllr Dredge informed Members overall salaries were down on budget and the members expenditure was mainly due to email hosting. Cllr Dredge commented on an amount paid in the month under Town Hall maintenance and the Town Clerk confirmed this was the replacement of lights to more energy efficient LEDs and a new switch. Cllr Dredge also highlighted the election costs of £5300 which had been coded to Reserves in a previous month. Cllr Dredge informed Members that the budget will be overspent for Butterpark, this was mainly due to the high cost of the Business Rates, which he and the previous Town Clerk had spoken to South Hams District Council about previously and the Town Clerk confirmed

he had also enquired if the Business Rates could be re-looked at. The high costs are due to the length of time the building has been vacant. Cllr Jago enquired how much the overspend might be. The Town Clerk gave an approximate figure of a possible £10,000 overspend due to the Council Tax and Business Rates costs.

It was **RESOLVED** to receive the accounts for the period to 30<sup>th</sup> September 2021.

PR21/033 **DEBTORS UPDATE:** The Committee considered the aged debtors report (copy previously circulated). Cllr Dredge informed members that the Finance Officer had updated the debtors list and there was one outstanding debt from August and she has sent a copy invoice as later invoices from the same customer have been paid.

It was **RESOLVED** to receive the debtors update.

PR21/034 **HEALTH AND SAFETY:** The Committee considered the regular update from the Assistant Town Clerk (report previously circulated). The report was discussed and although a few more items reported these had all been dealt with at the time. The play equipment in MacAndrew Field had been made safe by the Park Ranger and a report will be taken to the next Parks meeting regarding the play equipment and any remaining warranty. The Town Clerk explained that specialised companies are required to install play equipment due to the strict regulations on height, finger and head traps.

It was **RESOLVED** to note and receive the report.

PR21/035 **FIREWORKS:** Consideration was given to a report regarding the budgeted grant towards the firework event (copy previously circulated). Cllr Pringle and Cllr Spencer declared an interest and took no part in the discussion. The remaining Committee Members considered the report and agreed to approve the grant especially as this is an event which many of the community attend and enjoy. This year's event was very well attended.

It was **RESOLVED** to approve the grant of £1000 to The Rugby Club regarding the Firework event held on 5<sup>th</sup> November 2021.

PR21/036 **CHRISTMAS DAY:** Consideration was given to the report regarding Christmas Day (copy previously circulated). The Town Clerk informed Members that since writing the report he has received a donation from a local business and Cllr Pringle confirmed her support as a District councillor so it is hoped that there will be sufficient funds to facilitate the hampers which will help to brighten up Christmas Day for any resident who lives alone and requests one. Letters are being prepared and will be sent out shortly.

It was **RESOLVED** to note and receive the report.

PR21/037 **UPDATE AND INFORMATION:** Consideration was given to the report regarding National Cyber Security Centre (copy previously circulated). This is a pilot programme called Active Cyber Defence which aims to help protect local government IT systems. Microshade has been invited to register with the programme and the council will be covered by default which should provide another level of security. There is no additional cost for this.

It was **RESOLVED** to note and receive the report.

The meeting closed at 7.38pm

Signed.....  
Chairman

Dated.....