

Health and Safety Report – P&R Committee November 2021

Accidents and Near Misses

On 09.08.21 at approximately 9pm a Councillor entered the Watermark lift on the 1st floor. He reported that he pressed the button to go down to the ground floor. The lift did not go down so he pressed the button again and then the door opened. He went to step out upon realising he was still on the same floor. His leg and arm were out of the lift at the time, and as he did this he states the lift door closed on his arm. He did not mention the incident to anyone as he did not think he was injured at the time. A couple of days later that the bruising and swelling came out and he later reported it to the Assistant Town Clerk during a visit to the Town Hall on 23.08.21 as he felt this was a result of the incident. The Town Clerk has tried to replicate this process however has been unable to repeat the malfunction, and the lift has since been serviced with no faults identified. This appears to have been an isolated incident and no further action is required.

On 20.10.21 at approximately 11.30am a visitor in the library felt unwell and used a prescribed GTN spray and collapsed in his chair. No injuries were sustained but due to his symptoms it was suspected that it was a cardiac event. Emergency services were called and the gentleman spent the night in hospital and was discharged the following day. No further action was required.

On 22.10.21 at approximately 9.30pm a guest in the Stowford Hall who appeared to be intoxicated broke a glass and there was a small puncture wound in the tip of her finger. The wound was washed, a plaster applied and the hand was elevated. No further action was required.

On 25.10.21 at approximately 4.45pm outside the front of The Watermark a gentleman slipped backwards off a bench onto the ground. No-one witnessed the accident. There was no apparent injury other than leg stiffness, and he said he was not hurt and had not hit his head. He did appear intoxicated and upset. He was made comfortable with blankets and pillows. Members of the public called him a taxi and accompanied him home. Follow up enquiries about his welfare were made by the Town Clerk.

On 27.10.21 at 10.30pm a lady missed her footing on the bottom step in the Stowford Hall and fell. No-one witnessed the accident, and no injury was incurred. The lady was just a little shocked and was made comfortable. A medical professional and her daughter were in attendance. The staff waited until she felt happy to move and advised her daughter to get her checked by a doctor. No further action was required.

On 01.11.21 a near miss was encountered within the Watermark premises which the Watermark Manager considered to be a potential fire hazard. A cloth had been placed on the electrical element for the bain-marie in the coffee shop and after being turned on for heating up, began to burn and smoulder. The Watermark Manager has alerted the team to be vigilant when closing down and opening up the kitchen and coffee shop ensuring appliances are left empty when not in use, and are empty before switching on.

Visits and Inspections

Council vehicle two-year service

Quarterly lift service – Town Hall
Two yearly Acoustic Wall service - Watermark
Six monthly fire and intruder alarms service - Watermark
5 year electrical installation inspection – Watermark
Annual visit by the Council's Health and Safety Advisor

Parks

MacAndrews Field

Play Equipment

Following the South Hams weekly playground inspections, they are reporting to us the deteriorating play equipment at MacAndrews Field. The matting surface appears to have been used as a ramp and is buckled, and there is evidence of rot and disintegration in the wooden beams and posts of the play structure and the stepping logs.

The Parks Ranger has taken remedial action in the short term and chainsawed down and removed some of the rotten stepping logs, however a more permanent solution is required for the play equipment.

Earthwrights who installed the equipment have undertaken an inspection and produced a condition and maintenance report which recommends shaving and grinding of some logs, and replacement of other items at a cost of £6162 (copy attached). The issue of the rotting play equipment and possible solutions will be taken to the next Parks Committee to consider.

Staffing

The new Watermark Manager is now in post and has completed his induction and mandatory online training.

Julie Gilbert
Assistant Town Clerk


Jonathan Parsons
Town Clerk

08 of June 2021

Condition and Maintenance Report:





Mawnan C of E Primary School

CONTACT DETAILS	
CONTACT NAME	Julie Gilbert
PHONE/EMAIL	01752893815
ORGANISATION NAME	Ivybridge Town Council
LOCATION and POSTCODE	Exeter Road, Ivybridge PL21 0JU

PROJECT ID	
PROJECT NAME & NUMBER	MacAndrews Playing Field
DATE COMPLETED	
UNDER WARRANTY?	No
CONDITION FINDINGS	
	<p>1. Name of asset: Stepping logs (x22)</p> <p>Description of condition: Deterioration due to rot</p> <p>Recommendation: Shave/grind/trim 5 Larch stepping logs and where rot is excessive replace 17 larch stepping logs with new FSC accredited Robinia stepping logs concreted into ground.</p> <p>Robinia is a class 1 durable timber with an expected service life in excess of 25 years.</p>





Earth Wrights Limited

Woodlands Yard, Dartington, Totnes TQ9 6NS - Tel. 01803 865919
 email: info@earthwrights.co.uk – web: www.earthwrights.co.uk
 Registered in England & Wales – Company No. 6757755 – VAT Registration No. 942 7230 30
 Registered office – Woodlands Yard, Dartington, Totnes TQ9 6NS.

	<p>Stepping logs</p>
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	<p>Stepping logs</p>
	<p>2. Name of asset: Balance beams (x4)</p> <p>Description of condition: Excessive deterioration due to rot</p> <p>Recommendation: Replace Larch balance beams with new FSC accredited Robinia balance beams.</p> <p>Robinia is a class 1 durable timber with an expected service life in excess of 25 years.</p>
	<p>Balance beams</p>
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	<p>Balance beams</p>
	<p>3. Name of asset: Posts(x2)</p> <p>Description of condition: Excessive deterioration due to rot</p> <p>Recommendation: Replace Larch posts with new FSC accredited Robinia posts.</p> <p>Robinia is a class 1 durable timber with an expected service life in excess of 25 years.</p>
	<p>post</p>
	<p>4. Name of asset: Posts(x3)</p> <p>Description of condition: Deterioration due to rot</p> <p>Recommendation: Shave/grind affected areas of posts</p>

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	<p>post</p>
	<p>5. Name of asset: Larch logs (x4)</p> <p>Description of condition: Deterioration due to rot</p> <p>Recommendation: Shave/grind affected areas of logs</p>
	<p>Larch logs</p>
	<p>Larch logs</p>
<p>Proposal of work and cost</p>	<p>The suggested work would be three days work for three carpenters and would cost £6162.00</p>

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