

Please reply to: James Doxford  
Service: Planning, Economy and Community  
Direct telephone: 01803 861317  
E-Mail: [james.doxford@southhams.gov.uk](mailto:james.doxford@southhams.gov.uk)

Mrs Lesley Hughes  
Ivybridge Town Council  
Town Hall  
Erme Court  
Leonards Road  
Ivybridge  
PL21 0SZ

17 April 2013

Dear Lesley,

### **Intention to designate a neighbourhood plan area for Ivybridge**

Thank you for your application to designate a plan area for Ivybridge.

Your application has now been validated and will be available to view on the Council's website at [www.southhams.gov.uk](http://www.southhams.gov.uk) from 26<sup>th</sup> April. The proposed plan area will be available for comment for 6 weeks for people living, working and carrying out business in the proposed area to let us know if they think the area is appropriate. The deadline for any comments will be **7 June 2013**.

The lead officer assigned to support you in preparing your plan is James Doxford. Their contact details are [james.doxford@southhams.gov.uk](mailto:james.doxford@southhams.gov.uk) tel – 01803 861317.

Please find enclosed 4 laminated site notices which should be displayed in prominent locations within the proposed plan area for the 6 week period.

You should also consider other ways in which to publicise the proposed plan area, including:

- An article in the local parish magazine(s)
- An article on the parish website(s)
- Posters in local shops/pubs
- Notifying local groups, organisations or societies
- Through the local school
- Social media
- Flyers

If your plan progresses, you will need to prepare a consultation statement. As part of this it will be important for you to demonstrate how you publicised the proposed neighbourhood plan area in your community.

Any comments about the proposed plan area should be sent to The Strategic Planning Team, South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE by the deadline stated above.

Following the 6 week period for comment, the application and any comments received will be considered by the Council's Executive in accordance with the adopted Neighbourhood Planning Protocol.

You will receive a further letter advising you of the outcome of the Executive's decision.

Please do not hesitate to contact us should you wish to discuss anything further.

Yours sincerely,

**Strategic Planning Team**  
**South Hams District Council**